

**Prasad V. Potluri Siddhartha Institute of Technology  
(Autonomous)**

**Kanuru, Vijayawada – 520 007**

(Permanently Affiliated to JNTUK, KAKINADA, Accredited by NBA, Accredited with A+ grade by  
NAAC, ISO 9001:2015 Certified Institute)

**INTERNAL QUALITY ASSURANCE CELL ( IQAC)**



**EXTERNAL ACADEMIC AND ADMINISTRATIVE AUDIT REPORT**

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**(The activities are to be graded on the following scale)**

<b>Excellent</b>	<b>Good</b>	<b>Satisfactory</b>	<b>Need Improvement</b>
<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>

**Name of the Principal: Dr. K. Sivaji Babu**

<b>S N O</b>	<b>Name of the Program</b>	<b>Sanctioned Strength</b>	<b>Actual Strength</b>
<b>UG (Engineering)</b>			
1	B.Tech in Civil Engineering		
2	B.Tech in Computer Science & Engineering		
3	B.Tech in Electronics and Communication Engineering		
4	B.Tech in Electrical and Electronics Engineering		
5	B.Tech in Information Technology		
6	B.Tech in Mechanical Engineering		
<b>UG TOTAL:</b>			
<b>PG (Engineering)</b>			
1	M.Tech ( Computer Science & Engineering)		
2	M.Tech ( Power System Control & Automation)		
3	M.Tech (Machine Design)		
4	M.Tech ( Microwave and Communication Engineering)		
5	MBA		
<b>PG TOTAL</b>			
<b>UG &amp; PG TOTAL:</b>			

**(1) ACADEMIC ACTIVITIES**

<b>SNO</b>	<b>ITEM</b>	<b>GRADE</b>	<b>COMMENTS</b>
1.1	Feedback on curricular and other aspects from stakeholders		
1.2	Revision / Update of regulation or syllabi		
1.3	Academic activity conducted beyond the prescribed curriculum during the AY:		
1.4	Total No. of teaching days during the AY:		
1.5	Preparation, distribution and availability of time-tables, Academic Calendar, Curriculum and syllabi		
1.6	Academic, administrative set up and functioning		
1.7	Faculty strength cadre-wise, Teacher student ratio, Non-teaching staff strength		
1.8	Class rooms, program specific labs , computing facility and other labs availability		
1.9	<b>Attainment levels of the POs of the programme</b>	<b>PO attainment level</b>	
	B.Tech in Civil Engineering		
	B.Tech in Computer Science & Engineering		
	B.Tech in Electronics and Communication Engineering		
	B.Tech in Electrical and Electronics Engineering		
	B.Tech in Information Technology		
	B.Tech in Mechanical Engineering		
	MBA		

**(2) RESEARCH AND INNOVATION**

<b>SNO</b>	<b>ITEM</b>	<b>GRADE</b>	<b>COMMENTS</b>
2.1	Research ambiance , activity and innovation (quality & quantity)		
2.2	Sponsored Research Projects and Consultancy		
2.3	Initiatives undertaken towards faculty development		
2.4	Development Programmes for supporting staff		
2.5	Innovative processes adopted in teaching & learning		

**(3) INFRASTRUCTURE AND INTERNET CONNECTIVITY**

SNO	ITEM	GRADE	COMMENTS
3.1	Availability of band-width of connectivity		
3.2	Usage of digital library and computing facilities		
3.3	Availability of information on college web-site		
3.4	Available facilities like class rooms/seminar halls/LCD /Wifi/ICT/vedio center/courts/ equipment etc		

**(4) STUDENT SUPPORT AND PROGRESSION:**

SNO	ITEM	GRADE	COMMENTS
4.1	Transformation rate from I year to II year (passed all subjects in first attempt)		
4.2	Remedial teaching for slow learners		
4.3	Activities of Grievance redressal mechanism		
4.4	Scholarships and Financial support		
4.5	Academic Performance ( of outgoing students of the period),Year – Wise Student Performance		
4.6	Professional society/Chapter activities		
4.7	Number of capability enhancement and development schemes		
4.8	Support for competitive examinations and career counselling		
4.9	Extra Curricular Activities		

**(5) CENTRAL LIBRARY FACILITY**

SNO	ITEM	GRADE	COMMENTS
5.1	Services: (Please rate the following services in the library) <ul style="list-style-type: none"> <li>• Circulation services</li> <li>• Clipping Services</li> <li>• Bibliographic compilation</li> <li>• Information display services</li> <li>• Reference/referral services</li> <li>• Photocopy and printing services</li> <li>• User Orientation / Information Literacy</li> <li>• Resource sharing</li> <li>• Internet/digital resources</li> <li>• Suggestion Box</li> </ul>		
5.2	Usage: Average number of visitors to the library per day, books issued / returned per day, visitors to the digital library per day		

**(6) EXAMINATION SECTION**

SNO	ITEM	GRADE	COMMENTS
6.1	Availability of space and staff security measures		
6.2	Maintenance of records: (Please rate the maintenance of the following records) (Register for Answer booklet (Used/unused), Register for Marks memos (used / unused), Availability of Answer scripts of earlier sems/years, Preparation and adherence to time tables)		
6.3	Adherence to Procedures (Question paper setting, conduct of examinations, Declaration of results, Revaluation)		

**(7) AMINITIES AND SPORTS/ FACILITY**

SNO	ITEM	GRADE	COMMENTS
7.1	Activities during the period		
7.2	Special recognitions / prizes/ achievements during the period:		
7.3	Hostels		
7.4	Additional facilities available on campus like bank / post office / etc.,		
7.5	First aid doctor facility		
7.6	Other facilities		

**(8) PLACEMENT CELL:**

SNO	ITEM	GRADE	COMMENTS
8.1	Campus placement activity		
8.2	Industry Institute collaborations		
8.3	Details of programmes conducted by the placement cell for personality development / communication skill / entrepreneurship development etc.		

**(9) SOCIAL SERVICE AND EXTENSION ACTIVITIES :**

SNO	ITEM	GRADE	COMMENTS
9.1	Functioning of recognized units available		
9.2	Activities during the year in the sphere of extension activities and Institutional Social Responsibility		

**(10) ADMINISTRATIVE MATTERS:**

SNO	ITEM	GRADE	COMMENTS
10.1	Financial allocation and expenditure		
10.2	Procedures and implementation of faculty and staff related matters		
10.3	Support to socially backward students		
10.4	Support to differently abled students		
10.5	Support to foreign students on campus		
10.6	General Campus maintenance		
10.7	Faculty and staff grievance redressal mechanism		

**(11) GOVERNANCE, LEADERSHIP AND MANAGEMENT**

SNO	ITEM	GRADE	COMMENTS
11.1	Pursuit of the vision and Mission of the Institution		
	Quality improvement strategies adopted by the institution for		
	Curriculum Development Teaching Learning Examination and Evaluation Research and development Library , ICT and Physical Infrastructure /Instrumentation Human Resource Management Industry Interaction/Collaboration Admission of students		
11.2	Activities and support from the Alumni Association		
11.3	Activities and support from the Parent - Teacher Association		
11.4	Interaction and support from the Industry		
11.5	Description of administration		

**12 Best Practices of the Institution**

**SUGGESTIONS FOR IMPROVEMENTS:**

**Name and Signature of the IQAC Coordinator**

**Name and Signature of the External Auditor:**

- 1.**
- 2.**
- 3.**

**Name and Signature of the Principal**