

1/4 B.Tech. SECOND SEMESTER
ADVANCED ENGLISH LANGUAGE COMMUNICATION SKILLS LAB
(Only for EEE during I B.Tech., II Semester)

EE2L2**Credits: 2****Lecture: --****Internal assessment: 25 marks****Lab Practice: 3 periods/week****Semester end examination: 50 marks****Course Objectives:**

- To improve the writing skills of students.
- To give them exposure to e-correspondence
- To enable them to prepare resumes.
- To enable them to improve their presentation skills.
- To make them ready to face the interviews.

Course outcomes:

1. Better pronunciation and accent
2. Gain knowledge of right pronunciation and accent.
3. Develop an ability to use functional English.
4. Develop analytical skills and problem solving skills

Task I : Technical report writing**Task II :** Preparing for interviews.

Resume preparation

Interviews skills

Mock interviews.

Task III : Presentation skills.

Preparing PPTs

Presentations.

Task IV: Group Discussion on current affairs.**Task V :** Book reviews.**Reference Books:**

1. Technical communication---Ashraf rizwi, Tata Mac Graw Hill
2. Communication skills ----- Meenakshi raman oxford
3. Technical writing---- B.N.Basu(PHI)